

# ROYAL UNITED SERVICES INSTITUTE OF WESTERN AUSTRALIA

## LIBRARY CATALOGUE

### INTRODUCTION

This is a list of books in the RUSIWA Library, and is in four parts. Parts 1, Non-fiction and 3, Maps are arranged in classified order. Part 2, Periodicals is arranged in alphabetical order of title and Part 4, Fiction alphabetically by author. The classification scheme used is the Dewey Decimal Classification. This system is constantly amended and issued in new editions usually every five years. The current edition used is the 20th edition issued in 1989 and incorporating amendments up to the 21st edition of 1996. Most of the older books have been reclassified but expansion of class numbers varies depending on date of processing. Numbers are generally followed by an asterisk and the first three letters of the author's name or filing term. Individual biographies have the number 920 followed by a / and the first three letters of the Biographee's name. Some of the numbers have a suffix to indicate the sequence in which they are shelved if different from the main non-fiction sequence. Suffixes are:

- A Atlases
- CD CD or CD ROM
- L Oversize books
- M Sheet map and map transparency collection
- R Reference books\*
- S Special and rare and valuable book collection\*
- SC Sir Winston Churchill collection\*
- SL Oversize special collection\*
- V Video collection

\* Not available for loan, or at discretion of Librarian who may apply special conditions

Each entry in the catalogue includes the class number, the author(s) or editor(s), the title, date, where necessary key subject words or phrases if not included elsewhere, the accession number and, where applicable, the donor's surname in square brackets.

### SEARCHING THE CATALOGUE

The catalogue can be browsed or searched by using the edit-find availability or Search Function key for word, number or discrete phrase as the search term - eg "Game of the foxes" NOT "Game of foxes". If this does not work enter Control F and enter the search term and press "enter".

Like most catalogues, bibliographies and booklists, individual items should be found by a 'Google' search for a name or a subject.